

**Ministry of Science and Higher Education of the Republic of Kazakhstan
NSC «Academician Y. A. Buketov Karaganda University»**



**Department of Judicial Administration
of the Republic of Kazakhstan in the Karaganda region»
Isin M.M.**

2023



**Chairman of the Board-Rector
Academician Y. A. Buketov Karaganda
University
N.O. Dulatbekov**

2023

EDUCATIONAL PROGRAMME

«7M04201 - Legal support of the activities of public authorities and management»

Level: Master's Degree (scientific and pedagogical)

Karaganda

2023

The educational programme in the field of training "7M042 – Law" was developed on the basis of:

- Law of the Republic of Kazakhstan dated July 27, 2007 No. 319-III "On Education";
- Law of the Republic of Kazakhstan dated July 11, 1997 No. 151-I "On languages in the Republic of Kazakhstan";
- Order of the Minister of Education and Science of the Republic Kazakhstan dated October 31, 2018 No. 604 "On approval of state mandatory standards of education at all levels of education";
- National Qualifications Framework (approved by the protocol of March 16, 2016 by the Republican Tripartite Commission on Social Partnership and Regulation of Social and Labor Relations);
- Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152 "On approval of the Rules of organization of the educational process on credit technology of education";
- Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 13, 2018 No. 569 "On approval of the Classifier of training areas with higher and postgraduate education".

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Educational programme 7M04201 - Legal support of the activities of public authorities and administration.

2. Education field: 7M04 – Business, Management and Law. Field of study: 7M042 – Law.

3. Group of educational programmes: M078 – Law.

4. Credit number is 120 academic credits.

5. Form of study: full-time.

6. Language of instruction: Kazakh, Russian.

7. Degree awarded: Master of Law.

8. Type of EP: Current.

9. ISCE level– 7.

10. NQF level– 7.

11. IQF level– 7.

12. Features of EP: no.

13. Appendix number of the license for the direction of training: KZ83LAA00018495 (016), dated 07/28/2020.g.

14. Accreditation of the educational programme: - Specialized Institute of Accreditation

15. The purpose of the educational programme "7M04201 – Legal support of the activities of public authorities and administration" is to train graduates with necessary competencies for effective work in state bodies and prepare for research and professional activities in the field of law.

16. Graduate's qualification characteristics:

a) *The list of graduate positions:* judge, prosecutor, lawyer, legal assistant, notary, lawyer, associate professor, professor, chief researcher, senior researcher, senior researcher, head of departments of international cooperation of state bodies, head of the staff of local government bodies.

b) The scope and objects of professional activity of the graduate: The sphere of professional activity of graduates under this educational programme "Legal support of the activities of public authorities and administration" are:

- development and implementation of legal norms;
- ensuring law and order;
- legal education and training;
- conducting scientific research in the field of public authorities and management.

The objects of professional activity of a graduate under the educational programme "Law" are:

- Higher educational institutions, including research institutes, centers and laboratories;
- law enforcement agencies: judicial, executive and representative bodies of state power and administration;
- state and non-state enterprises; advocacy; notary.

c) Types of professional activity of the graduate:

- scientific research;
- organizational and managerial;
- educational (pedagogical);

- human rights.

d) Functions of the graduate's professional activity:

- improving the efficiency of work and achieving high quality management personnel in the field of law;
- organizational and managerial activities in various public administration bodies;
- formation and development of a high level of legal consciousness and legal culture;
- development and implementation of legal norms;
- participation in the activities of political and administrative management, preparation and implementation of management decisions;
- ensuring law and order;
- legal education and upbringing;
- educational (pedagogical) and research activities in organizations in the education system.

17. Graduate model

Formulation of learning outcomes based on competencies

Type of competencies	Learning outcome code	Learning result (according to Bloom's taxonomy)
1. Behavioral skills and personal qualities: ((Soft skills))	LO1	Argue for an independent research position on current areas of modern scientific knowledge based on a philosophical analysis of trends in the development of foreign and national history and philosophy of science.
	LO2	Be fluent in foreign languages at a level that allows effective interaction in a professional and scientific environment; possess skills that allow for further training and development of a linguistic personality with a high degree of independence and self-regulation.
	LO3	Apply acquired knowledge, skills and abilities in interpreting and evaluating the role of civil society institutions in interaction with the institutions of the rule of law, in determining the ways of development of civil society institutions and the rule of law.
2. Digital competencies: ((Digital skills)):	LO4	Possess independent, creative, research skills in preparing legal documents, including electronic documents, be able to organize their activities effectively and efficiently, have an idea of the possibilities of commercialization of the results of their scientific work.
	LO5	Know the range of subjects of corruption crimes in the field of public administration, the causes and conditions of corruption in the highest echelons of power; be able to conduct anti-corruption monitoring, analysis of corruption risks and the degree of threats to national security using information and telecommunications networks. Implement measures to prevent a conflict of interests between society and the state authorities.
	LO6	To investigate various social factors and their impact on the process of preparation and formation of law; to determine the features of law-making activities of state bodies authorized to create, change or abolish legal norms using digital databases.
3. Professional competencies: (Hard skills)	LO7	Substantiates the modern paradigm of higher education, its content; defines the driving forces and principles of the learning process in higher education; identifies the features of modern didactic concepts in higher education.
	LO8	To distinguish the specifics and general trends of the political development of international organizations and member countries of this international organization; to analyze the political and legal consequences of the participation of the Republic of Kazakhstan in international organizations; To apply the acquired knowledge in the field of international activities of the Republic of Kazakhstan in practice.
	LO9	To practice knowledge of the legal norms of national legislation and international standards in the field of human rights in the context of social and technological innovative development in the modern world. Professionally explain the process of protecting and ensuring human rights for their implementation through specific legal norms, in the process of carrying out human rights and law enforcement activities. Independently expand their understanding of the methods of legal research, use legal methodology in the study of normative legal acts and international sources.
	LO10	The ability to develop solutions that take into account the legal regulatory framework of the executive bodies of the Republic of Kazakhstan.
	LO11	Defines the nature of the law-making functions of the judiciary, identifies the specifics and forms of implementation of judicial law-making and its limits.
	LO12	Analyzes the legal nature, features of regulatory decisions of the Supreme Court of the Republic of Kazakhstan as acts of interpretation of the norms of law and as a special form of judicial practice.
	LO13	To provide advice and explanations on legal issues; to make statements, complaints and other legal documents; to represent the interests of clients in courts; the ability to ensure compliance with legislation by legal entities; to possess the skills of preparing legal documents; to have the ability to perform official duties to ensure law and order, security of the individual, society, state..
	LO14	To identify gaps and inconsistencies in legislation, the complexity of its application and ways to overcome; to analyze and evaluate the results of law-making activities of public authorities and management, to forecast trends in the development of the law-making process at the present stage.

	LO15	To master the skills of situational and system analysis of the company's position in the market, the culture of corporate thinking; the ability to generalize information, willingness to cooperate with colleagues, work in a team: skills of participation in the development and implementation of management projects; the ability to make organizational and managerial decisions and be responsible for them. To organize and conduct a study of the socio-economic situation, specific forms of management; to develop options for effective management solutions.
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Determination of modules of disciplines in accordance with the results of training

Learning result code	Name of the module	Name of disciplines	Volume (ECTS)
LR1	Philosophical and historical aspects of social and humanitarian knowledge	History and philosophy of science	4
LR7		Higher school pedagogy	4
LR14, LR15		Management Psychology	4
LR7		Pedagogical practice	4
LR2	Professional languages and commercialization of innovative developments	Foreign language (professional)	4
LR4		Commercialization of the results of scientific and technical activities	6
LR3,LR9,LR13		Innovations and human rights in the modern world	6
LR8	Kazakhstan's international relations with other countries	Participation of the Republic of Kazakhstan in international organizations (in English)	5
LR10,LR12		Constitutional control: Kazakhstani and Foreign experience (in English)	5
LR9		Comparative Law	5
LR1, LR9		Methodology of legal research	5
LR5,LR14, LR10	Modern State and law	Activities of executive authorities	6
LR12,LR14		Law-making activity of state bodies	7
LR9,LR11	Organizational and legal activity of state bodies	Administrative-tort and procedural-executive law	7
LR5,LR14, LR6		Problems of public administration and public service of the Republic of Kazakhstan at the present stage	7
LR11,LR12, LR6		Regulatory decisions of the Supreme Court of the Republic of Kazakhstan: as a source of law	7
LR12,LR14		Legislative technique: issues of theory and practice	7
LR3	Civil society in the modern State	Problems of development of civil society institutions	6
LR5, LR14		Countering corruption in the system of state power and management	6
LR9,LR13		Systematic analysis of the citizenship institution in the constitutional norms of the Republic of Kazakhstan	6
LR9,LR13		Proceedings on citizenship cases in the Republic of Kazakhstan	6
LR1, LR9		Research practice	14
LR1, LR9	Research work of a master's student, including internship and completion of a master's thesis (NIRM)	Research work of a master's student, including internship and completion of a master's thesis (NIRM)	24
LR9, LR14	Final certification	Preparation and defense of a master's thesis	8

		sufficient level; formulation and reasoned statement of their position, using the linguistic means of the languages studied; possession of business speech skills in the professional sphere of communication.																
Cycle of basic disciplines: Electives																		
D5	Commercialization of the results of scientific and scientific-technical activities	Theoretical foundations of the commercialization of the results of scientific activity, including the stages of project development and implementation, systematization of concepts and basic theoretical concepts; creative implementation of theoretical and applied knowledge in practice (in the organization of project work).	5				+											
	Innovations and human rights in the modern world	Studies in order to form knowledge, skills and competence about human rights in their interaction with institutions of civil society and the rule of law. The course examines the historical and theoretical aspects of human rights, the legal and regulatory consolidation and the procedure for their protection and enforcement, international standards in the field of human rights, as well as innovative approaches to the protection and teaching of human rights.	5			+					+				+			
Cycle of basic disciplines: Electives																		
D6	Participation of the Republic of Kazakhstan in international organizations (in English)	Study of the role of international organizations as a means of maintaining international peace and cooperation. The course studies theoretical issues of the law of international organizations, the legal nature, the competence of the organization, international legal personality, the functions of international organizations. Conducting legal research in English in the field of the law of international organizations.	5								+							
	Constitutional control: Kazakhstan and Foreign experience (in English)	The concept, principles and structure of constitutional control. The legal status of participants in the constitutional process. The legislative process is independent and free to navigate and analyze the current legislation, independently resolve their understanding of the specifics of judicial law-making, clarifying its role in the mechanism of legal regulation, determining the legal nature of	5									+			+			

		acts.																
D7	Comparative Law	Studies in order to form knowledge about comparative jurisprudence as a complex area of legal research, which is the most adequate tool for understanding the main trends of legal development in the modern era, about foreign legal systems, classification of modern legal systems, associations in legal families and their impact on Kazakh legislation in the context of convergence of legal systems.	5										+					
	Methodology of legal research	The training course allows you to master the methods of legal research, including legal analysis, generalization, consideration of legal risks, individual norms and institutions of law. The training course is the basis for the development of students of all other branch legal skills, as it forms conceptual approaches to analytical work in the field of jurisprudence, which are universal.	5	+									+					
Cycle of profile disciplines University component																		
D8	Activities of executive authorities	Study of organizational and legal issues related to the formation and functioning of the executive bodies of the Republic of Kazakhstan. The course structure includes sections on the formation and status of central and local executive bodies (Government of the Republic of Kazakhstan, ministries and departments, akimats). Students should master the theoretical knowledge of the analysis of legislation and the skills to apply it in practice.	6											+				+
	Law-making activity of state bodies	The training course is aimed at studying the knowledge of legal phenomena, the peculiarities of the law-making activity of authorized state bodies, their competence and the mechanism of the exercise of powers, forms and methods of interaction with each other, the regularity and dynamics of the development of the law-making process in modern conditions.	7														+	+
D9	Administrative-tort and procedural-executive law	Studies in order to form theoretical knowledge and gain practical skills in law enforcement, the norms of administrative-tort and procedural-enforcement law regulating the concept, principles of administrative	7										+		+			

Coordination of the planned learning outcomes with the methods of teaching and evaluation within the module

Learning outcomes	Planned learning outcomes for the module	Teaching methods	Assessment methods
LO 1	Argues for an independent research position on current areas of modern scientific knowledge based on a philosophical analysis of trends in the development of foreign and domestic history and philosophy of science.	interactive lecture	presentation
LO 2	Be fluent in foreign languages at a level that allows effective interaction in a professional and scientific environment; possess skills that allow for further training and development of a linguistic personality with a high degree of independence and self-regulation.	discussion	writing an essay
LO 3	Apply the acquired knowledge, skills and abilities in interpreting and evaluating the role of civil society institutions in interaction with the institutions of the rule of law, in determining the ways of development of civil society institutions and the rule of law.	round table discussion	writing an essay
LO 4	Possess independent, creative, research skills in preparing legal documents, including electronic documents, be able to organize their activities effectively and efficiently, have an idea of the possibilities of commercialization of the results of their scientific work.	interactive lecture	presentation
LO 5	Know the range of subjects of corruption crimes in the field of public administration, the causes and conditions of corruption in the highest echelons of power; be able to conduct anti-corruption monitoring, analysis of corruption risks and the degree of threats to national security using information and telecommunications networks. Implement measures to prevent a conflict of interests between society and the state authorities.	round table	presentation
LO 6	To investigate various social factors and their impact on the process of preparation and formation of law; to determine the features of law-making activities of state bodies authorized to create, change or abolish legal norms using digital databases.	discussion	presentation writing a doctoral dissertation
LO 7	Substantiates the modern paradigm of higher education, its content; defines the driving forces and principles of the learning process in higher education; identifies the features of modern didactic concepts in higher education.	interactive lecture discussion	writing an essay/ writing a scientific article
LO 8	To distinguish the specifics and general trends of the political development of international organizations and member countries of this international organization; to analyze the political and legal consequences of Kazakhstan's participation in international organizations. Apply the acquired knowledge in the field of international activities of the Republic of Kazakhstan in practice.	round table	test
LO 9	To put into practice knowledge of the legal norms of national legislation and international standards in the field of human rights in the context of social and technological innovative development in the modern world. Professionally explain the process of protecting and ensuring human rights for their implementation through specific legal norms, in the process of carrying out human rights and law enforcement activities. Independently expand their understanding of the methods of legal research, use legal methodology in the study of normative legal acts and international sources.	round table	presentation

LO 10	The ability to develop solutions that take into account the legal regulatory framework of the executive bodies of the Republic of Kazakhstan.	round table discussion	writing an essay writing a doctoral dissertation
LO 11	Defines the nature of the law-making functions of the judiciary, identifies the specifics and forms of implementation of judicial law-making and its limits.	interactive lecture	presentation
LO 12	Analyzes the legal nature, features of regulatory decisions of the Supreme Court of the Republic of Kazakhstan as acts of interpretation of the norms of law and as a special form of judicial practice.	discussion	colloquium
LO 13	To provide advice and explanations on legal issues; to make statements, complaints and other legal documents; to represent the interests of clients in courts; the ability to ensure compliance with legislation by legal entities; to possess the skills of preparing legal documents; to have the ability to perform official duties to ensure law and order, the security of the individual, society, the state.	text analysis	abstract and project preparation
LO 14	To identify gaps and inconsistencies in legislation, the complexity of its application and ways to overcome; to analyze and evaluate the results of law-making activities of public authorities and management, to forecast trends in the development of the law-making process at the present stage.	round table	presentation
LO 15	To master the skills of situational and system analysis of the company's position in the market, the culture of corporate thinking; the ability to generalize information, willingness to cooperate with colleagues, work in a team: skills of participation in the development and implementation of management projects; the ability to make organizational and managerial decisions and be responsible for them. To organize and conduct a study of the socio-economic situation, specific forms of management; to develop options for effective management decisions.	interactive lecture	presentation

17. The graduate model of the educational programme

Graduate Attributes

Attributes	Types of competence	
High professionalism in the field of international law	"Solid" competencies (Hard skills)	Analytical and research competencies (Analytical and research skills)
Global legal awareness Professional ethics		Professional communication and ethical competencies (Forensic eloquence and ethical skills)
Emotional Adaptability to global challenges, Organization, punctuality, flexibility, creativity, global citizenship, understanding the importance of principles and culture of academic integrity	"Soft" competencies (Soft skills)	

Types of competencies	Description of competencies
1. Behavioral skills and personal qualities ((Soft skills)	<ul style="list-style-type: none"> - to use methods of critical analysis and evaluation of modern scientific achievements, as well as methods of generating new ideas in solving research and practical problems, including in interdisciplinary fields; - demonstrate knowledge of all types of scientific and technical documentation, including scientific reports, reviews, reports and articles; - demonstrate knowledge of the current state of science, directions, problems, theories and methods of research activity of the subject area; - apply general research methods: analysis, synthesis, dialectical method, historical method, structural and functional method, sociological method, statistical method; - apply processes aimed at professional and personal development, its features and methods of implementation in solving professional tasks, based on the stages of career growth and the requirements of the labor market.
2. Digital competencies (Digital skills)	<ul style="list-style-type: none"> - possess the skills of analyzing scientific texts; various methods, technologies and types of communication in the implementation of professional activities in the state and foreign languages; - critically comprehend the significance of the achievements of legal science and scientific research for the purpose of self-improvement and professional development; - be able to search, including using information systems and databases, and perform a critical analysis of information on the subject of ongoing research; - be able to choose and apply experimental and computational-theoretical research methods in professional activity; interpret and competently evaluate the data obtained.
3. Professional competencies ((Hard skills)	<ul style="list-style-type: none"> - apply private scientific research methods, such as: legal qualification, comparative analysis method for conducting scientific research; - to determine the problem of research, applies modern achievements of legal science in professional activity; - to characterize the directions of criminal policy to combat crime in accordance with the programme documents of the Republic of Kazakhstan; to analyze the effectiveness of the implementation of priority areas for improving criminal legislation and measures to combat crimes; - possess the skills of applying knowledge of the fundamental principles of legal science to solve research problems in the subject area.



Developers:

Members of the working group:

Head of the Department of Constitutional and International Law

Senior lecturer

2 st year master's student






R.B. Botagarin
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The educational programme was reviewed by the Faculty Council from 28.04.2023 Protocol No. 4

The educational programme was reviewed at the meeting of the Academic Council from 12.04.2023 Protocol No. 5

The educational programme was reviewed and approved at the meeting of the University Board from 30.05.2023 protocol No. 12

Member of the Board - Vice-Rector for Academic Affairs
Acting Director of the Academic Work Department
Dean of the Faculty of Law




T.Z. Zhushipbek
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